



Leave Rules for Students

(As per CBSE / State Board Guidelines)

1. Compulsory Attendance

Students are required to maintain minimum 75% attendance in the academic session to be eligible for promotion and examinations, as per CBSE / State Board norms.

2. Prior Permission for Leave

Leave should be applied in advance through a written application by the parent/guardian.

Prior approval of the Class Teacher / School Authority is mandatory.

3. Medical Leave

In case of illness, parents must inform the school at the earliest.

Students reporting illness will be considered for condonation of days.

4. Emergency Leave

Leave in unavoidable circumstances (medical emergency, family emergency, etc.) may be granted at the discretion of the school authorities.

5. Long Leave

Leave exceeding three days requires prior written approval of the Principal.

6. Leave during Examinations

Leave during examinations is not permitted except in genuine medical emergencies.

Submission of a valid medical certificate is mandatory in such cases.

7. Late Coming

Repeated late arrival without valid reasons may lead to disciplinary action.

Students reporting late may not be allowed to attend classes.

8 . Uninformed Absence

Continuous absence without intimation will be viewed seriously and may result in disciplinary action.
The school reserves the right to strike off the student's name after prolonged unexplained absence.

9. Responsibility of Parents/Guardians

Parents/guardians must ensure regular attendance of their ward and compliance with school rules.

10. School Authority's Decision

The decision of the school management in matters related to leave and attendance shall be final and binding.


Principal
Arvham International School
Sharma Store, Bhakra Dam Road
Nangal, District Ropar